



PRESS CLUB, KOLKATA

MAIDAN TENT, KOLKATA-700 069



Date: August 20, 2019

Phone:2248-8078

Dear Member,

The 74th Annual General Meeting of Press Club, Kolkata, will be held on **September 7, 2019 (SATURDAY), AT 11 AM** at the Club premises to transact the following business:-

1. Obituary References
2. Confirmation of Minutes of the last Annual General Meeting
3. Adoption of Secretary's Report for 2018-2019
4. Adoption of the Statement of Accounts for 2018-2019
5. Consideration of resolution / resolutions, if any.
6. Election of Office Bearers and Members of the Executive Committee for 2019-20

PLEASE NOTE : VOTING TIME – 11 AM TO 5PM

Yours sincerely,

**KINGSHUK PRAMANIK
(SECRETARY)**

Nomination Papers will have to be collected from the Club Office for election to the posts of President, Two Vice-Presidents, Secretary, Assistant Secretary, Treasurer and Nine Members of the Executive Committee, as per the following schedule:

- **Filing of nominations begin on August 21,2019 (3pm to 8.00 pm)(Except Sunday)**
- **Last date and time for filing of nominations....August 29, 2019 (up to 8.00 pm)**
- **Scrutiny of nomination papers August 30, 2019 (at 8-00 pm)**
- **Last Date of withdrawal of nominations... August 31, 2019 (up to 7-30 pm)**
- **Polling, if any, to be held on September 7, 2019 (11.00 Hours to 17.00 Hours)**

MEMBERS MAY KINDLY NOTE

1. Resolutions for consideration at the Annual General Meeting must be submitted to the Secretary by **September 2, 2019** within 8-00 p.m.
2. Voting shall be held by secret ballot and in accordance with the simple majority system.
3. Each nomination paper should be duly proposed and seconded by Members having voting rights and signed by the Candidate.
4. (a) **A member will be eligible to propose or second the nominations and to vote and contest elections, if he/she clears his/her annual subscription up to March 31, 2019 Loan and Club Bar dues till March 31, 2019.**
(b) **The nomination of a candidates for an office bearer's post will be cancelled if his/her nomination is proposed/seconded by a Member who has proposed/seconded another candidate for the same post.**
- 5 **Voting for election of Office Bearers and Executive Committee members will begin at 11.00 Hours and close at 17-00 Hours on September 7, 2019.** Counting of votes will begin after the polling is over at the same venue and shall continue till the last ballot is counted.
